The suggested procedure for establishing a Faculty Senate is

- 1. Present the idea at a MDEA meeting. If many members are in favor of the idea, form a committee to set up the Senate. The committee's work will be to review the standard bylaws and edit them as necessary to fit the site's characteristics.
- 2. Committee meets to edit bylaws
- 3. Committee presents proposed bylaws at the next MDEA meeting.
- 4. MDEA member vote to ratify bylaws
- 5. Election of Two Senate Representatives.
  - a. NOTE: MDEA Reps are not expected to be Senate Representatives but can be if they wish.
- 6. Senate Representatives hold first Senate Meeting to hear staff concerns.