

**APPLICATION
PART-TIME EMPLOYMENT LEADING TO RETIREMENT
(WILLIE BROWN)**

Name: _____

Date: _____

Address: _____

DOB: _____

Telephone #: _____

ID#: _____

Job Location: _____

"Willie Brown" is a program designed to allow unit members aged fifty-five (55) or over to work part-time and receive full-time retirement credit during the ten (10) years immediately prior to retirement. Conditions for participation in "Willie Brown" are as follows:

- Application must be made to Personnel Services by February 28 in the year previous to the school year in which the unit member intends to participate in the program
- Unit members must be at least fifty-five (55) years of age
- Unit members must have a minimum of ten (10) years of employment in Mt Diablo Unified School District, the most recent five (5) years of which must have been on a full-time basis
- The minimum of the equivalent of half-time service may be exceeded upon mutual consent of the unit member and the District.
- At the end of the maximum ten (10) year part-time employment period, the unit member must retire. Retirement may occur before the end of the ten (10) year period
- For the spring of 1999 on a pilot basis, the number of participants shall be increased to 20 although the District shall not be required to grant this number.
- Those entering the Program for the first time shall do so on the basis of seniority
- Mutual agreement between the unit member and the immediate supervisor is required before the plan can be implemented. The immediate supervisor's signature is required on the application form

I have read and understand the conditions for participation in the "Willie Brown" program

Teacher's Signature

Supervisor's Approval

Distribution	
White	- Personnel
Pink	- Teacher
Yellow	- Supervisor

MT. DIABLO UNIFIED SCHOOL DISTRICT OF CONTRA COSTA COUNTY, CALIFORNIA
1936 Carlotta Drive
Concord, California 94519

NOTICE OF ELECTION - Certificated Employee
PART-TIME EMPLOYMENT

AS PROVIDED UNDER EDUCATION CODE 44922 AND 45024

Teacher Name
Address

NOTICE IS HEREBY GIVEN that the
Governing Board of this School District
offers to employ the person named at
left under the following part-time contract.

PART-TIME CONTRACT OF EMPLOYMENT

1. Parties and Date. Effective on _____, the Governing Board of this School District and the above-name employee mutually agree and promise as follows:
2. Special Terms. The following special terms are subject to the other provisions of this part-time contract:
 - (a) Assignment: _____
 - (b) Percentage of part-time: _____
 - (c) Salary: \$ ___ per year. Class _____ Step _____
 - (d) Payable: _____ installments of \$ ___ beginning _____
 - (e) Period (term) of contract: _____
3. The Board hereby employs Employee as a certificated employee of the District under the terms stated above. The salary may be changed by mutual agreement during the term of this contract. This contract does not entitle the Employee to any specific position, work, or work schedule. Assignment within the Employee's credential(s) is at the District's discretion at all times.
4. The minimum of the equivalent of half-time service may be exceeded upon the mutual consent of the employee and the school district.
5. Employee and the district agree to contribute to the State Teachers Retirement System an amount equal to what would be contributed if employee was full time. Credit for retirement allowance will be earned at the full-time rate.
6. Fringe Benefits: The employee shall receive health benefits in the same manner as a full-time employee.
7. At the end of the maximum 10-year part-time employment period, the employee is required to submit a resignation. Resignation may occur before the end of the 10-year period. A part-time employment plan of less than 10 years, terminated by resignation, may be designed.
8. ARTICLE X of Agreement operable on March 9, 1977, Teacher Transfer, will not apply to participants in this program.
9. Salaries and preparation periods of secondary teachers will be based on the normal teaching load of a full-time teacher as follows:

<u>Normal Length Student Day</u>	<u>Pay Per Period</u>
6 periods	1/5 full-time rate
7 periods	1/6 full-time rate
10. This contract is subject to the laws of the State of California, to the rules and regulations of the State Board of Education of this Governing Board, and to any amendments or modifications thereof during the term of this contract, all of which are by this reference made a part hereof as though fully set forth herein.
11. Before rendering service hereunder, the employee shall file with the District Superintendent a certificate evidencing freedom from active tuberculosis, as required by Ed. Code 41406. The Employee shall possess a valid California credential covering this assignment and have it on file in the Office of the Contra Costa County Superintendent of Schools, as required by law.
12. Employee's salary shall be withheld until the employee substantiates his/her training, experience and credentials, which substantiation must be received by the District within 30 days after the employee's first day of employment under this contract.

The district shall have an additional 30 days within which to review and verify the substantiating documents, however, it is the employee's sole responsibility to supply the district with all documents and information necessary to account correctly for said training, experience and credentials, and employee shall cooperate in furnishing to the District such additional information as it may request.

MT DIABLO UNIFIED SCHOOL DISTRICT

By

Director of Certificated Personnel

ACCEPTANCE

I have read and understand the above offer of employment and accept all its terms and conditions.

DATED _____ EMPLOYEE'S SIGNATURE

(Sign, date and return copy to Personnel Services Office)

IMPORTANT NOTE TO EMPLOYEE This offer must be accepted and returned to the District Personnel Services Office before July 1st Otherwise the employee shall be deemed to have declined the employment

EDUCATION CODE 44842

"If without good cause, a probationary or permanent employee of a school district fails prior to July 1st of any school year to notify the governing board of the district that his or her intention to remain or not to remain in the service of the district, as the case may be, during the ensuing school year if a request to give notice, including a copy of this section, shall have been personally served upon the employee him/her were mailed to him or her by United States certified mail with return receipt requested to his or her last known place of address, by the clerk or secretary of the governing board of the school district, not later than the preceding May 30th, the employee may be deemed to have declined employment and his or her services as an employee of the district may be terminated on June 30th of that year."