

REQUEST FOR RESPONSE
ADVERSE CONDITIONS IN WORKING ENVIRONMENT

Article 10 – Safety
Section 10.2.1 and 10.2.2

Each unit member may report, in writing, (on the "Request for Response - Adverse Working Conditions" form - Appendix G), any adverse conditions in their working environment, including matters related to classroom temperature. Such report shall be filed within ten (10) working days of the time the unit member might reasonably have been expected to know of the adverse working condition which is the basis of the unit member's complaint.

To: _____

From: _____

Date: _____

The unit member shall receive a written response within ten (10) working days stating what action will be taken to correct the situation or, if no action is taken, the reason why.

The following condition(s) in my working environment need(s) to be corrected:

Written response due in ten (10) working days.

If the unsafe conditions are not corrected or a program leading to correction is not agreed to by the unit member, they may appeal within five (5) working days of receipt of the District response, in writing, to the Assistant Superintendent, Administrative Services, who shall issue a written response within five (5) working days after receipt. If the unit member is dissatisfied with the response issued by the Assistant Superintendent, Administrative Services, the Association may, within five (5) working days of receipt of such response, appeal the matter directly to binding arbitration pursuant to Article 3, Section 3.10.